

Position Title: 2025 Summer Programming Intern

Division/Department: Programming

Reports to: Player Manager

Age: 16 or older

Position Type: Assistant Coach

Location: First Tee - Central Ohio Golf Facilities

Deadline to Apply: May 2, 2025



JOB SUMMARY

First Tee - Central Ohio is a youth development organization that uses the game of golf and its inherent values to shape the lives of young people from all walks of life. We are strengthening the character of the community by providing programs that build resilience in our youth, teach critical life skills, and provide caring adult supervision in a safe environment.

The Summer Interns are responsible for coaching and mentoring young people to become positive role models and active golfers. This objective is achieved by the daily delivery of life skills, golf skills and healthy habits in a safe, fun, and engaging camp setting. These positions help maintain the goals of the organization's strategic plan and may be involved in other First Tee projects, as needed.

JOB RESPONSIBILITIES

- Teach basic golf skills to youth athletes ages 5-17 and follow lesson plans to set up fun activities for Campers
- Assist with activity setup and breakdown
- Assist with participant drop off and pick up process
- Integrate First Tee Key Commitments with golf skills to guide and coach young people to become future citizens and active golfers
- Supervise and mentor groups of youth in summer camp sessions
- Deliver curriculum and appropriate activities that meet the developmental needs of youth
- Assist First Tee - Central Ohio with any necessary communication among participants, parents, and volunteers
- Show initiative and work effectively with lead coaches, volunteer coaches and facility staff
- Collaborate with other interns to complete daily and weekly tasks
- Understand and apply procedures and practices of First Tee - Central Ohio to ensure a safe environment in accordance with the Safe Sport Act

- Perform additional responsibilities related to the success of the organization

JOB REQUIREMENTS AND QUALIFICATIONS

- Individuals 16 years old or older
- Must be able to operate a golf cart - Valid Drivers License
- Must have reliable transportation
- Must have a basic knowledge of golf, golf rules and technique
- Effective and proactive team communication, facilitation, problem-solving, time-management and decision-making
- Exemplify good character and reputation that is reflective of First Tee of Central Ohio's Mission
- Desire to mentor youth
- Enthusiastic for an active lifestyle and passion for using sports to teach character-enhancing values to children
- Ability to stand for extended periods and to lift/move boxes of supplies potentially 30 pounds or more

OTHER INFORMATION AND EXPECTATIONS

- Maintains adherence to the organization's policy on confidentiality in all matters regarding personnel, financial, volunteer, and other business information about the organization
- Seeks and participates in continuing education or professional development related to the position, the organization, or both
- Dress Code - Golf attire preferred, shirt will be provided, no jeans, or open-toe shoes

WORK ENVIRONMENT, TRAVEL AND EXPECTED WORK HOURS

This position will require the individual to travel to First Tee – Central Ohio golf facilities including:

- Blacklick Woods Golf Course - Reynoldsburg
- Heritage Golf Club - Hilliard
- Oakhaven Golf Course - Delaware
- The View Golf Club - Lancaster
- Other locations possible

Morning and Evening class shift hours can include, work between the hours of 7:00 am - 8:00 pm

- Most hours will take place Monday through Friday, weekend work may be required as job duties and business demands

- Interns can expect to work 20–30 hours per week
- Intern dates: June 2 – August 9, 2025

APPLICATION PROCESS

[Please complete the online application.](#) After review, qualified applicants will be contacted to schedule a brief interview. If you have any questions, please contact Cheri Jenkins at cjenkins@tftco.org.

All candidates who are 18 years or older are subject to a background check and completion of Safesport training.